# Child Care Checklist

**Program Name:**

### Basic Information
- The hours suit my schedule.
- The fees fit my price range.
- Meals and snacks are appetizing.
- Transportation is available.
- The group size and age grouping are acceptable.

### The Environment
- The setting is clean and cheerful.
- Children seem happy.
- Staff members and children get along well.
- There is a balanced daily routine.
- Children are comforted when needed.
- There are rules the children can understand and follow.
- There is a safety plan to follow in emergencies.
- Safety precautions are established.
- Different kinds of space are available for quiet play, active play and outdoor play.
- There is enough space for all activities.
- There are enough books, paints, blocks, musical toys, games and puzzles, etc.
- Children can get things for themselves.

### Staff
- They have been trained to care for children.
- Most staff have been in the program for at least one year.
- Disciplinary methods are acceptable.
- They are warm and friendly.
- Staff members take time to discuss a child’s progress with parents regularly.
- Children are treated as individuals.
- In a family day home, ask how long the provider has been caring for children.
- Staff members seem to have enough time to look after all children.

### Parental Involvement
- Parents can visit unannounced.
- Parents are involved in decision-making.
- There are opportunities for parents to be involved with the program.
- Parents have a chance to speak with staff when they drop off and pick up children.

### Final Considerations
- References are provided.
- People who have used this service speak well of it.
- I would be happy here if I were a child.
- I feel comfortable leaving my child here.

### Notes:

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